

Maryland Orchid Society  
Board of Trustees Meeting  
July 15, 2010

**Minutes**

**Amended and approved October 14, 2010**

**Board Members Present:**

Bill Scharf, President, Show Chair  
Eric Wiles, Vice President  
Sarah Spence, Secretary  
Mary Chiu, Controller  
Gary Smith, Past President  
Thomas McBride, Show Table  
Bill Ellis, Auction  
Sue Spicer, Program  
Clark Riley, Website  
Valerie Lowe, Away Shows, AOS/ODC  
Norma Lynch, Library  
Marilyn Lauffer, Membership  
Joan Roderick, Director, Show Co-Chair  
Barbara Buck, Refreshments  
Margaret Smith, Hospitality  
Janice Mazur, Sunshine  
Laura Sobelman, Director, Newsletter

**Other Attendees:**

Lee Lundy  
David Smith  
Sarah Hurdel  
Becky Wiles

**Call to Order** – Bill Scharf

- The meeting was brought to order by Bill Scharf at 7:45 PM. The agenda and minutes to be approved were distributed.
- The hosts for this meeting, David and Margaret Smith, were thanked for their hospitality.

**April Minutes** – Sarah Spence

- The April 22, 2010 minutes were recorded by Laura Sobelman in the absence of Sarah Spence.
- The minutes were reviewed, amended and a motion was made to accept.

**Financials** –

**Treasurer's Report** – Patti Kelt (absent)

- No report offered.

**Controller's Report** – Mary Chiu/Lee Lundy

- Mary Chiu, as newly elected Controller, has received files from Lee Lundy.
- Nothing imminent to report. Financial records are secure.

**Standing Committees:** Budgets for 2010/2011; Board-Level Issues

**Away Shows** – Valerie Lowe

- Upcoming Shows –

- NCOS – October 9 – 11 at the USNA Bonsai Pavilion at the Nat. Arboretum
- SOS – October 22-24 at Stouffers of Kissel Hill in Lancaster, PA
- Huntington Symposium – October 27-31 at the Cavalier Oceanfront Hotel in Virginia Beach, VA
  - MOS will not be exhibiting at this Symposium.
- A budget of \$500.00 is requested. Lights for staging are needed. It was suggested that Valerie contact Baltimore Display for an estimate.
- Valerie would appreciate any and all help with “away” shows.

**AOS/ODC** – Valerie Lowe

- Nothing new to report.

**Auction** – Bill Ellis/ Bill Scharf

- The 2010 Auction will be held on November 13, the second Saturday in November, instead of the Saturday after Thanksgiving.
- New location for the Auction is the Dewey Loman American Legion Post 109 in Halethorpe, MD, near 295 and 95 at 695. Cost for the use of the Post is \$400.00.
- Bill submitted a proposed budget of \$3000.00 with a reduction in the amount spent for orchids (\$1800.00). The number of orchids purchased for the auction was discussed at length with a request for larger plants and more plants in spike and in bloom. It was recommended that \$2400.00, last year’s budget to be available for use again this year.

**Education and Activities** – Eric Wiles

- July 24, 2010, 9:00 – 5:00, Open house at the Little Greenhouse; walk-through scheduled for 2:00 PM. A 20% discount for MOS members on regular priced plants is offered.
- September 18 – Open house at Little Brook.
- The possibility of a repotting seminar for MOS members only was discussed. Suggestions included holding seminar “off-site” at a member’s home or at a monthly meeting as a scheduled program. It was decided to hold the seminar “off-site” in late September. More information to follow.
- Eric requests a budget of \$500.00 for education activities.

**Hospitality** – Margaret Smith

- The duties of the hospitality hostess/host were discussed. All agreed that the Hospitality hostess/host is responsible for greeting all members especially “new” members, handing out name badges, making a list of members who do not have name badges and handing out tickets for the door prize. The list of members without name badges will be given to the Membership chair, Marilyn Lauffer, who will supply name badges at the next monthly meeting.
- Many members do not wear their badges and/or do not return their badges at the end of the monthly meeting. A “name-tag raffle” for a plant was discussed as a possible incentive for members to wear and return their badges.

**House** – Bill Soyke (absent)

- No report offered.

**Library** – Norma Lynch

- Norma now has the keys for the Library cabinets and is planning to inventory MOS library. Duplicate titles may be pulled and offered at the monthly meeting auction. The same is planned for old periodicals.
- VCR tapes will be reviewed by Clark Riley as to content. Those to be saved will be converted to DVD.

**Membership** – Marilyn Lauffer

- Currently there are 159 MOS members.
- Membership renewal letters will be sent out in August.
- A “welcome” packet has been put together for “new” members.
- Name tags will be supplied for “new” members at the following monthly meeting after they first attend.

**Newsletter** – Laura Sobelman

- Nothing to report at this time.

**Program** – Sue Spicer

- Renewing efforts to share speakers with NCOS and VOS.
- Sue requested the purchase of a new projector. The projector she has been borrowing is no longer available. Sue was instructed to research prices and report to Bill Scharf.
- Please send any suggestions for the monthly program to Sue.

**Refreshments** – Barbara Buck

- A request was made to include fruit and veggies with the sweets.

**Show** – Bill Scharf/Joan Roderick

- The 2011 MOS Show is scheduled for March 11-13. Staging on March 8; Vendor set-up on March 9; judging on March 10.
- Valerie Lowe will be “judging chair” again this year.
- More orchid vendors are needed. ¼ Acre Orchids remains as “dry goods” vendor.
- A budget of \$7400.00 is requested for expenses.

**Show Table** – Tom McBride

- Tom has merged the two Greenhouse classes into one class and has added a Dendrobium class.
- A budget of \$2500.00 is requested.

**Sunshine** – Janice Mazur

- It was agreed that \$30.00 be allotted for greeting cards with an orchid theme.
- James Winner, a photographer, was also suggested as a possible source for cards with an orchid theme.

**Website** – Clark Riley

- Website has been updated with the MOS Mission statement.
- Redesign is “as is”.

**Special Committees**

**Finance** – Gary Smith/Bill Scharf

- Gary and Bill will work together on the pending appointments.

**Mentoring** – Bill Ellis

- Planned launch date is September, 2010.
- A list of “mentors” will be prepared. A mentor will also be identified by way of their name tag.

**Recognition** - Eric Wiles/Gary Smith/Bill Scharf

- Eric, Gary and Bill will discuss.

**Website Redesign** – Gary Smith/Bill Scharf

- No activity at this time.

**Old Business** – All

- No report at this time.

**New Business** – All

**Projector Purchase** – Gary Smith

- See “Program” notes

**Meeting Venue** – Bill Scharf

- Ann Lundy reviewed Cylburn as a possible site and determined that it would not meet our needs.
- Another possible site is Baltimore County Center for Maryland Agriculture off of Schwann Rd. To be checked out.

**MOS Web Presence** – Gary Smith

- See above comments in Website and Website Redesign.

**Other** – Bill Scharf/Sarah Spence

- Sarah will make a sign to be placed in the Roland Ave. median strip directing members, particularly “new” members, to the location of the monthly meeting.
- Sign will be placed prior to the meeting and removed at the end of the meeting.

**Next Board Meeting** – Thursday, October 14, 6:30 PM at the home of Sarah Spence.

Meeting adjourned at 10:10 PM.

Respectfully submitted,  
Sarah L. Spence, Secretary